



Solicitation for Expression of Interest to Serve on the Board of Directors

I. Background:

The Governments of Bangladesh and the United States jointly established the Arannayk Foundation (Bangladesh Tropical Forest Conservation Foundation) in 2003 as the Tropical Forest Conservation Fund (TFCF) under the bilateral agreements that the two governments signed within the framework of the US Tropical Forest Conservation Act (TFCA). The Arannayk Foundation serves as the Secretariat of the TFCF and implements environmental programs in Bangladesh through local organizations. Arannayk's main objective is to help protect forests and associated biodiversity assets in Bangladesh. The fund supports forest conservation activities implemented by relevant organizations such as NGOs, academic and research organizations.

The TFCF is governed by a seven member Board of Directors; one each from the US and Bangladesh Governments, and the remaining five representatives from a broad range of **civil society, scientific/research and academic, and community organizations involved in forestry and environmental protection and development.**

II. Objective:

The Government of Bangladesh is soliciting expressions of interest from individuals from organizations highlighted above to serve as members of the Board of Directors of the Arannayk Foundation for three years commencing from July 2015. The positions are purely honorary in nature.

III. Board Member Responsibilities:

The Board Members pursue the objectives of the Foundation as set forth in the Memorandum of Association and manages and oversees the affairs, in accordance with the Articles, including the responsibility to make grants or provide other financial assistance to stakeholders. The Board Members exercise full management and financial control of the Foundation.

IV. Qualification:

Board members should have a demonstrated commitment to forest biodiversity conservation, with interests, knowledge, and experience related to conservation of biodiversity and tropical forests, and a capacity for leadership in this field. They should be recognized by peers and colleagues within their respective communities as "bridge-builders" of national standing.

Individuals must have at least a post-graduate degree with minimum 15 years of relevant professional experience and leadership capability with commitment to forest biodiversity conservation. Individuals are expected to have proven skills in strategic planning, forest & biodiversity conservation, business plan development, grant proposal review and fund raising. Individuals must have a reputation for public spiritedness, strategic mindset, fairness in decision-making based on facts, non-partisan in matters related to conservation priorities, and commitment to problem-solving. The organization with which s/he is associated must be a recognized and registered organization or academic/research Institution or any other accredited associations.

Desired additional individual qualifications include:

- Demonstrated abilities in senior management areas such as adaptive management, objectives achievement, staff evaluation and motivation, grant proposal review, and grant evaluation.
- Demonstrated organizational development skills such as fund raising, priority setting, managing organizational growth, advanced information management, and donor proposal development and review.
- Proven skills in public presentation, meeting management, coordination and liaison skills, and conflict management.



- Computer literacy (ability to use a computer for preparing documents, receiving and sending email, etc.)

V. Evaluation Criteria:

Eligibility of the interested individuals will be rated by using the following evaluation criteria:

Criteria	Points
Academic Relevance (Education, Language, Computer Literacy and Other Skills as illustrated in Section IV)	20
Experience	
Organizational Management	20
Prior Board Membership	20
Leadership	
Contribution to the National Development Process	10
Contribution to Environmental Protection and Conservation	10
Breadth of Experience (fund-raising, business plan development, and fiscal processes)	20

VI. Selection Process:

The Applications will be reviewed by the representatives from the Ministry of Environment and Forests and the USAID. Based on the review, final selection will be made.

Interested individuals and organizations that meet the above criteria are requested to submit their expression of interest along with *CV and a photograph* within **11 July 2015** to Arannayk Foundation, House 21, Flat 2D, Western Road, Old DOHS, Banani, Dhaka-1206 or through email to the info@arannayk.org